



VILLAGE OF BARKER  
REQUEST FOR QUALIFICATIONS (RFQ)  
ENGINEERING SERVICES RELATED TO  
STORMWATER INFRASTRUCTURE IMPROVEMENTS  
NYS CDBG PROJECT #77PR154-25  
Issued March 23, 2026  
Deadline for Questions April 17, 2026  
Proposals due April 24, 2026

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VILLAGE OF BARKER ENGINEERING SERVICES RELATED TO STORMWATER INFRASTRUCTURE IMPROVEMENT PROJECT- PHASE I

The Village of Barker will receive the Request for Qualification Proposals (interchangeability the "Proposal" "RFQ" or RFQP") at 8708 Main Street, Barker, NY 14012 on: **April 24, 2026, at 11:00 A.M.**

The Village of Barker reserves the right to reject in whole or in part any and all proposals, award service agreements to one or more service providers, and or maintain a list of prequalified service providers.

Respondents shall submit one (1) original and four (4) copies of the proposal to:

VILLAGE OF BARKER  
8708 MAIN STREET  
PO BOX 298  
BARKER, NEW YORK 14012

*The original shall be identified on the outside cover as "Original". Any additional copies should otherwise be marked "Copy".*

Proposals received at the Village of Barker Village Hall after the submission deadline shall be returned unopened and will not be considered. The Village of Barker is not responsible for delivery delays, and the clock at the Village Hall Office shall indicate the official time of receipt. Facsimile or electronically mailed proposals are not acceptable and will be rejected.

**Clearly mark the envelope "Response to Engineering RFQ- Village of Barker Stormwater Infrastructure Improvement Project- Phase I" on the outside of the proposal envelope. Failure to do so may necessitate the premature opening of the proposal, which may compromise its confidentiality.**

The total number of pages contained in this Request for Qualifications should be 6. Please contact the Village of Barker if any pages are missing.



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**LEGAL NOTICE ADVERTISEMENT**

Village of Barker  
Request for Qualifications (RFQ) ENGINEERING SERVICES  
NYS CDBG #77PR154-25

The Village of Barker was recently awarded a New York State Community Development Block Grant (CDBG) for Stormwater Infrastructure Improvements-Phase I. The Village is therefore seeking requests for Design, Bidding and Construction Phase Engineering Services to include all services necessary for the development of design plans, specifications and Contract Documents meeting New York State and funding agency requirements, securing necessary permits and regulatory/funding agency approvals, bidding assistance, and construction administration and observation. Firms should have significant experience with stormwater system engineering as well as a successful history of permitting and implementing such CDBG funded projects. The total project budget, inclusive of construction, engineering and administrative costs, is \$1,500,000, and is supported by a \$1,500,000 CDBG grant award.

Proposal packages shall be placed in a sealed envelope addressed to Amanda Detschner, Village Clerk-Treasurer, and be plainly marked on the outside of the envelope, "**RFQ: ENGINEERING SERVICES FOR VILLAGE OF BARKER: STORMWATER INFRASTRUCTURE IMPROVEMENTS-PHASE I**", and be delivered at the Village Clerk's Office at 8708 Main Street, PO Box 298, Barker, NY 14012 by 11:00 A. M., Eastern Daylight Savings Time, April 24, 2026. **Information received after that date and time will not be considered.**

The full Request for Proposals and informational documents are available to be sent by email, and may be obtained from the Village Clerk-Treasurer Monday through Friday from 9AM – NOON & 1PM-4PM (closed from Noon-1pm for lunch). Minority and Women Business Enterprise firms are encouraged to submit. The Village of Barker reserves the right to reject any or all Proposals, the right to waive any informalities, the right to permit exceptions deemed not to be of substance, and the right to accept any Proposals which the Village deems to represent the prudent and economical expenditure of the public monies for the benefit of the Village's inhabitants by securing the maximum quality.

Amanda M. Detschner, CMC/ RMC/CMFO  
Village Clerk-Treasurer  
Village of Barker, Niagara County New York



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**RESPONSE CHECKLIST**

For the Village of Barker to conduct a uniform review process of all proposals, proposals must be submitted in the format set forth below. Failure to follow this format may cause the rejection of a proposal because adherence to this format is critical for the Village’s evaluation process.

Please check each item indicating your compliance:

\_\_\_\_\_ RESPONSE CHECKLIST (this page must be completed)

\_\_\_\_\_ STATEMENT OF QUALIFICATIONS

- \_\_\_\_\_ Project Team, Qualified Approach and Understanding of Work
- \_\_\_\_\_ Organization and Management
- \_\_\_\_\_ Project Experience
- \_\_\_\_\_ Cost Schedule
- \_\_\_\_\_ References
- \_\_\_\_\_ Insurance

COMPANY NAME:	
ADDRESS:	
TELEPHONE NUMBER:	
EMAIL ADDRESS:	
FEDERAL ID#	
DATE:	
TITLE OF AUTHORIZED REPRESENTATIVE:	
AUTHORIZED REPRESENTATIVE (Print):	
AUTHORIZED REPRESENTATIVE SIGNATURE:	



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## INTRODUCTION

The Village of Barker is requesting qualifications for Engineering Services for the Office of Community Renewal CDBG Project #77PR154-25.

Responses to this Request will be accepted until local time, 11:00A.M., Friday, April 24, 2026, at Village of Barker Village Hall, 8708 Main Street, Barker, NY 14012. Please mark on the outside of the envelope "**RFQ: ENGINEERING SERVICES FOR VILLAGE OF BARKER: STORMWATER INFRASTRUCTURE IMPROVEMENTS-PHASE I'**", Respondents are required to submit one (1) original and four (4) copies of their Proposal.

This project, undertaken by the Village of Barker, is the construction of a stormwater sewer collection system infrastructure along Quaker Road from Golden Hill Creek south to 1717 Quaker Road, inlets along Main Street and Church Street that will include drainage system to alleviate ponding and flooding in the backlots between Pallister Avenue and Quaker Road. The total project budget, inclusive of construction, engineering and administrative costs, is \$1,500,000, and is supported by a \$1,500,000 CDBG grant award.

The Village is seeking Design, Bidding and Construction Phase Engineering Services to include all services necessary for the development of design plans, specifications and Contract Documents meeting New York State and funding agency requirements, securing necessary permits and regulatory/funding agency approvals, bidding assistance, and construction administration and observation. Firms should have significant experience with sanitary sewer collection system engineering as well as a successful history of permitting and implementing such CDBG funded projects.

A copy of the Office of Community Renewal grant application is available for review at the: Office of the Village Clerk, Village of Barker Village Hall, 8708 Main Street, Barker, NY 14012 during posted hours, Monday through Friday from 9AM – NOON & 1PM-4PM (closed from Noon-1pm for lunch).

Qualifications packages should include:

- Firm Overview
- Statement of Qualifications
- Similar Project Experience with at least three (3) client references
- Project Approach/Outline Scope of Services
- Project Team

Proposals will be evaluated based upon the following criteria:

- Successful provision of Engineering Services on other CDBG-funded infrastructure projects
- Technical Experience – Relevant experience with sanitary sewer collection system engineering
- Familiarity with Town of Brutus requirements
- Qualifications of Project Team
- References



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Proposals shall be limited to 10 pages exclusive of cover, resumes, table of contents and dividers.

The Village of Barker is an equal opportunity employer and supports the use of Section 3, Minority Business Enterprise, Women's Business Enterprise firms as part of your proposal. The Village of Barker in compliance with Section 3 of the Housing and Urban Development Act of 1968, as amended, will, to the greatest extent feasible, give preference to qualified low and very low-income persons, particularly those that are recipients of government assistance (HUD) housing, and to business concerns that provide economic opportunities to low and very low-income persons.

**CERTIFIED MINORITY AND WOMAN-OWNED FIRMS & SECTION 3 BUSINESSES  
ARE STRONGLY ENCOURAGED TO RESPOND.**

Amanda M. Detschner, CMC/RMC/CMFO, Village Clerk-Treasurer  
Village of Barker



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### Engineer/Architect/Surveyor Rating Sheet

Grant Recipient \_\_\_\_\_

Name of Respondent \_\_\_\_\_

Evaluator's Name \_\_\_\_\_

Date of Rating \_\_\_\_\_

**Experience** -- Rate the respondent for experience in the following areas:

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>	<u>Comments</u>
1. Has previously designed _____ type of projects	20	_____	
2. Has worked on federally funded construction projects	15	_____	
3. Has worked on projects that were located in this general region.	10	_____	
Note: Location for A/E (Architect/Engineer) may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract. 2 CFR 200.319(b)			
4. Extent of experience in project construction management	15	_____	
<b>Subtotal, Experience</b>	<b>60</b>	_____	

**Work Performance**

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Past projects completed on schedule	10	_____
2. Manages projects within budgetary constraints	5	_____
3. Work product is of high quality	10	_____
<b>Subtotal, Performance</b>	<b>25</b>	_____

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

**Capacity to Perform**

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Staff Level / Experience of Staff	5	_____
2. Adequacy of Resources	5	_____
3. Professional liability insurance is in force	5	_____
<b>Subtotal, Capacity to Perform</b>	<b>15</b>	_____

**TOTAL SCORE**

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
<input type="checkbox"/> Experience	60	_____
<input type="checkbox"/> Work Performance	25	_____
<input type="checkbox"/> Capacity to Perform	15	_____
<b>Total Score</b>	<b>100</b>	_____